

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

M I N U T E S

CALL TO ORDER

The Regular Meeting on Wednesday, January 20, 2010, was called to order at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: **John Clark**
 Chris Colbert
 William Gilbert
 Patricia Griffin
 Kirk A. Martin
 Bruce Miller
 Scott Tracy

Staff: **Karen Ramsdell**, Airport Director
 Hazel Johns, Assistant Airport Director
 Tracy Lincoln, Airport Operations Manager
 Rebecca Fribley, Sr. Property Management Specialist
 Mabel Shatavsky, Airport Commission Secretary

PUBLIC COMMENT

1. No one wished to speak.

NOTICES

2. That the Lease Review Sub Committee meetings scheduled for Thursday, December 10 and Thursday, January 14 were cancelled.
3. That the regular Airport Commission meeting scheduled for December 16 was cancelled.
4. That on Thursday, January 14 at 5:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

ACTION: Presented.

CONSENT CALENDAR

5. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, November 18, 2009.

6. SUBJECT: CONSENT TO SUBLEASE BETWEEN ATLANTIC – SBA, INC., AND ABOVE ALL AVIATION

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a Consent to Sublease Agreement between Atlantic - SBA, Inc., a California Corporation, and Above All Aviation, Inc., a California Corporation, for operation of a flight school at 204 Wm. Moffett Place, at the Santa Barbara Airport, effective November 1, 2009.

ACTION: Approved the recommendation; Agreement No. 201018

7. **SUBJECT:** LEASE AGREEMENT – HOMER T. HAYWARD LUMBER COMPANY, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a one year Lease Agreement with Homer T. Hayward Lumber Company, Inc., a California Corporation, for 54,126 square feet of improved land, at 79 Frederic Lopez Road, at the Santa Barbara Airport, effective December 8, 2009, for a monthly rental of \$7,562, exclusive of utilities.

ACTION: Approved the recommendation; Agreement No. 201019

8. **SUBJECT:** DECEMBER 2009 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

ACTION: Motion/Second for approval of the consent calendar by Commissioners Martin/Clark. Unanimous voice vote.

LIAISON REPORTS

ACTION: Presented.

COMMISSION MATTERS

9. **SUBJECT:** ELECTION OF CHAIR, VICE-CHAIR, AND SUB COMMITTEE APPOINTMENTS

RECOMMENDATION: That Airport Commission elect a Chair and Vice-Chair and appoint sub committee members.

ACTION:

By consensus, Commissioners Miller and Martin were appointed Chair and Vice-Chair, respectively. Unanimous voice vote.

Sub Committee assignments were **updated**:

Air Service	William Gilbert	Patricia Griffin	John Clark
Budget	John Clark	Chris Colbert	Bruce Miller
General Aviation	Bruce Miller	John Clark	Scott Tracy
Lease Review	Patricia Griffin	Chris Colbert	Bruce Miller
Noise Abatement	Scott Tracy	William Gilbert	
Public Relations	Patricia Griffin	Scott Tracy	Kirk Martin

DIRECTOR'S REPORT

10. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Air Service
 2. Communications Program
 3. Airport Noise Abatement Program
 4. Property Management
- C. Capital Projects
1. Airport Terminal Improvement Project
 2. Airfield Safety Projects Wetland Mitigation Plan
 3. Goleta Slough Tidal Circulation Demonstration Project
 4. Consolidated Rental Car Quick Turn Around Facility
- D. Council Actions

ACTION: Presented.

ADJOURNMENT

7:30 p.m., on order of Vice-Chair Miller.

Karen Ramsdell, Airport Director

Mabel Shatavsky, Recording Secretary